

Crocker Farm School Improvement Plan 2008-2011

Strategy/Action	Personnel Responsible	Measurement	Resources Needed	Due Date
-----------------	-----------------------	-------------	------------------	----------

I. Consistency in the Curriculum

Work on Language Arts curriculum development with explicit horizontal (within grade levels) and vertical (K-6) alignment and consistency of curriculum across entire school (regular education classrooms, ELE, SE, Title One)	Principals, Language Arts Resource Teacher, Lit Team (meets monthly), all staff members	<ol style="list-style-type: none"> 1. Having a transparent and clear language arts curriculum that is used by staff members and shared with families 2. Having productive sessions on curriculum days and staff meetings dedicated to creating and implementing a consistent curriculum 3. Having clear standards and exit outcomes at each grade level in both reading and writing 4. Improving student achievement in reading and writing as measured by local assessments as well as the MCAS ELA exam 5. Formal and informal observations of the ELA program in each classroom 	LitLife consultants, time (and substitutes for coverage) for staff members to work collaboratively on this curriculum initiative, continued funding support for this professional development program, collaboration between Language Arts Resource Teacher and staff members, a coordinated assessment system in reading and writing	Ongoing, but partial implementation in the '09-'10 academic year and full implementation by '10-'11 academic year
Implementation of the Math Plan/ <i>Investigations</i>	Principal, teachers, District Curriculum Director, math intervention teacher, Title One Teachers	<ol style="list-style-type: none"> 1. The quantity of teachers who work collaboratively to improve classroom practice and the frequency of these collaborations 2. Formal and informal 	Math interventionist and Title One teachers' time, <i>Investigation materials</i> , the Boston Assessment system, time on curriculum day(s),	Start of implementation in '08-'09 academic year, complete implementation in '09-'10 academic

Crocker Farm School Improvement Plan 2008-2011

Strategy/Action	Personnel Responsible	Measurement	Resources Needed	Due Date
		<p>observations of the math program in each classroom</p> <p>3. Use of the End-of-Unit assessments as a reflective tool to inform instruction (as well as a student assessment)</p> <p>4. Improving MCAS scores on the Math exam</p>	<p>curriculum maps, Professional Development</p>	<p>year</p>
Articulation of the math curriculum in 6 th grade	District curriculum director, 6 th grade teachers	Having a transparent and clear math curriculum in 6 th grade that can be shared with families and other staff members	Meeting time with 6 th -8 th grade teachers (of math), district leadership	Beginning of '09-'10 academic year
More experience using the Looking at Student Work (LASW) protocols	Math coaches, LASW staff meeting work group who meets monthly	Success of staff meeting group, sessions at curriculum days to introduce topic, staff meeting time with entire faculty to dedicate to this topic	Leadership of math teachers, time on curriculum day, staff meeting time	Ongoing, but start by spring of '09
Use data to inform instruction and curriculum decisions	Principals, Language Arts Resource Teacher, Data Team (meets monthly), staff members	<ol style="list-style-type: none"> 1. Prompt sharing of MCAS results with staff 2. Discussion and work with MCAS (and possibly other) data at grade level meetings 3. Creation of a achievement database in the school 	Data system on network, time for staff to give results to secretarial staff, training for secretarial staff with data system, training for entire staff at looking at/using data system, more common assessments to use to put into data system	Ongoing, but completion of creation of systems of database and training in the '09-'10 academic year
Building of a master schedule that maximizes	Principals, Principal Advisory Committee	A clear master schedule for the use of the entire staff that	Teacher input, staff meeting time devoted to	'09-'10 academic year

Crocker Farm School Improvement Plan 2008-2011

Strategy/Action	Personnel Responsible	Measurement	Resources Needed	Due Date
students' time on learning (prioritizing math and language arts) and the school's ability to provide services effectively and efficiently (SE, ELE, Intervention)		allows for services to be offered to students based on need, not "scheduling", and less disruptions from the academic content, particularly in math and language arts	the process in building the schedule, PAC time, LitLife consultants	
Maintain and continue a strong commitment to the arts throughout the school	Specialists, classroom teachers, principals	Not de-prioritizing Crocker Farm traditions such as the Art Awards and the musical assemblies as well as classroom arts projects with our focus on language arts and math	A focus on student achievement that does not prevent us from maintaining a whole-child approach	Ongoing

II. Communication/High Expectations

Creation of HW policy and communication to families	Principal, HW committee (meets monthly)	A transparent homework policy that clearly indicates approximate workload (in terms of time) and content of homework assignments at each grade level	Time for a process to evaluate our current reality and discuss what a consistent policy would look like	'09-'10 academic year
One additional "Chronicles" per month	Assistant Principal/ Principal	Having three newsletters go home a month; a high number of families who receive the on-line version of the	Administrative and secretarial time, a system for electronic viewership	January 2009

Crocker Farm School Improvement Plan 2008-2011

Strategy/Action	Personnel Responsible	Measurement	Resources Needed	Due Date
		“Chronicles”; early notification of upcoming events		
Use of ConnectED to bilingually inform parents of events	Principal, guidance counselor	Using Connect-Ed approximately once a month to inform families (bilingually) of school events	Training more staff in how to use Connect-Ed, bilingual translation of messages, improved PGO/principal communication to use this system selectively for multiple purposes	Use in '08-09 academic year, improve systems related to its use by '09-'10 academic year
Math Night to communicate to families how math is taught at Crocker Farm	Staff members, PGO	Expanding math night event to include more grade levels	Time for planning, PGO funding and support, <i>Investigations</i> materials	Ongoing (this year's Math Night is March 25)
Creation of a consistent plan to address social/emotional issues in the classroom	Assistant Principal, social/emotional study group (meets monthly), all staff members, mental health team	<ol style="list-style-type: none"> 1. Systematizing our approach to students who present with social/emotional challenges 2. Having a “Consult Time” where teachers can consult with mental health professionals to get guidance on challenging behaviors 3. Small group interventions to assist students with common issues (such as attention, anxiety, etc.) 4. Presence of mental health team in proactive classroom interventions and activities 	Time for the staff meeting group to work, having access to programs and systems used by other schools, materials/curriculum	Ongoing, but partial implementation in the '09-'10 academic year and full implementation by '10-'11

Crocker Farm School Improvement Plan 2008-2011

Strategy/Action	Personnel Responsible	Measurement	Resources Needed	Due Date
-----------------	-----------------------	-------------	------------------	----------

III. Community Involvement

Wednesday afternoon clubs	PGO, Principal/Assistant Principal, Coordinator of Clubs program	A successful multi-week pilot program in the winter/spring that gives students structured activities on Wednesday afternoons; to be measured by participation, and interest	Instructor/volunteers, PGO funding, possibly other funding, space for clubs to take place	Spring 2009
Movie nights to encourage families to be in the school beyond school hours	PGO, custodians	Participation at these events	Films, popcorn/snacks, screen	'08-'09 academic year
Standing meeting to connect PGO with school administration	Principals, PGO co-chairs	Monthly meetings to ensure that the principal and the PGO are working together effectively for the benefit of the school	Time	'08-'09 academic year
Outreach to families, particularly those who are current less involved at Crocker Farm	Outreach Committee (meets monthly), PGO, Principals	Rate of participation in school events, the number of families who enter the school	Planning, others TBD	'09-'10 academic year
Coffee with a Principal forums	Principals, PGO	Monthly sessions to encourage families to ask questions, hear about the school, and connect with other families	Time, snacks, sharing on when the events are happening	'08-'09 academic year
Support for families who are learning English as a	Principals, community agencies,	To increase the number of families at Crocker Farm who	Instructors of ESOL and/or conversation	Start investigating programs and

Crocker Farm School Improvement Plan 2008-2011

Strategy/Action	Personnel Responsible	Measurement	Resources Needed	Due Date
second language	staff members to get information from families about interest and availability	receive language assistance from local agencies	classes, connections to families and the agencies, grant funding support	connections in Spring 2009, with more full participation in '09-'10 academic year