

MINUTES OF THE POLICY SUBCOMMITTEE

December 21, 2016

Superintendent's Conference Room, ARMS

IN ATTENDANCE:

Katherine Appy, Chair

Phoebe Hazzard

Debbie Westmoreland

Trevor Baptiste

Mike Morris, Superintendent

Sean Mangano, Finance Director

ABSENT:

Stephen Sullivan

Ms. Appy called the meeting to order at 5:05 p.m. Ms. Hazzard then moved to approve the minutes of November 30, 2016 as presented. Ms. Westmoreland seconded and the motion was unanimously approved. Discussion turned to Policy JQA: Food Service Collections, with Ms. Hazzard noting that she has been informed that the School Equity Task Force will not be discussing the policy until their next meeting. It was agreed that the discussion should be tabled until we receive feedback from the SETF. Mr. Mangano will reach out to Ms. Douangmany Cage, SETF Chair, to see if he can attend the meeting where the policy will be discussed.

Discussion turned to the proposed new policy Disposition of Surplus Items. Mr. Mangano explained the need for the policy, noting that currently School Committee approval is required before any surplus items can be donated or otherwise disposed of. Ms. Appy suggested adding a clause in the policy requiring bi-annual reports to the School Committee outlining items that have been disposed of and the method of disposal. Ms. Westmoreland noted that the policy should reference all three school districts and the word etc. should be deleted throughout the policy. After brief discussion, Mr. Baptiste moved to bring the policy, with the suggested amendments, to the Regional School Committee for consideration. Ms. Hazzard seconded and the motion was unanimously approved.

Ms. Appy asked Dr. Morris to speak to Policy BHC: School Committees—Staff Communication. Dr. Morris noted that he researched Policy BHC in seven other districts and found that six of them have the exact same MASC wording as our district. The seventh, Sharon School District, has more descriptive wording, which Mr. Morris read. One addition in the Sharon policy is wording clarifying the difference between a School Committee member speaking to district staff members in the role as on the committee versus the role as a parent. Mr. Baptiste noted that the Brookline District policy is also more detailed than our policy and outlined those differences. Discussion of potential modifications to the policy followed, and it was agreed that this policy will be brought back for further discussion at the next meeting. Dr. Morris will provide the Sharon policy and Mr. Baptiste will provide the Brookline policy to inform that discussion.

For the next agenda, items will include continued discussion of Policy BHC, the dress code policy, and Policy JQA if we have received the SETF recommendations at that time. The next meeting will be Monday, January 9 at 5:00 p.m. Ms. Hazzard moved to adjourn at 6:05 p.m. Mr. Baptiste seconded and the motion was unanimously approved.

Respectfully Submitted,

Debbie Westmoreland