

## MINUTES OF THE POLICY SUBCOMMITTEE

June 13, 2016

Superintendent's Conference Room, ARMS

### IN ATTENDANCE:

Katherine Appy, Chair

Phoebe Hazzard

Debbie Westmoreland

Stephen Sullivan

Trevor Baptiste

Ms. Appy called the meeting to order at 4:50 p.m. Ms. Hazzard moved to approve the minutes of March 21, 2016. Ms. Appy seconded and the motion was unanimously approved.

Ms. Appy opened discussion of Policy JKAA: Physical Restraint and Behavior Support, which had a first reading by the Regional School Committee. Based on feedback from the Regional School Committee, Dr. Faye Brady, Student Services Director, made edits related to inclusionary and exclusionary interventions. After discussion, the committee agreed to change the last sentence of Dr. Brady's edits as follows: An exclusionary time-out can only exceed thirty (30) minutes when the principal has given written approval *for that incident*. Discussion turned to Policy ECAA: Use of Cameras. Discussion focused on the SEI training requirements and the feedback from the School Committee's first reading. Mr. Baptiste suggested including the district implementation guidelines for the School Committee's consideration based upon the concerns expressed by Ms. Ordonez at the first reading. The next policy discussed was GC: SEI Endorsement Requirement. Based on the School Committee's first reading, it was agreed that the last sentence would be changed as follows: Staff hired for the above positions on or after July 1, 2016 will be required to hold, *or obtain within the first 12 months of employment*, SEI endorsement as a condition of employment. Ms. Hazzard moved to bring the above three policies to the School Committee for a second reading on June 14, 2016. Ms. Westmoreland seconded and the motion was unanimously approved.

Discussion turned to Policy GCA: Personnel—Supervisory Relations with Family Members and the changes made based on the March 21 Policy Subcommittee discussion. After discussion, it was agreed that the second sentence will be changed to remove the listing of family member categories and to instead read "...extended family members including through marriage and domestic partnerships." It was agreed that Ms. Westmoreland will make the edits and this policy will be brought to the Regional School Committee for a first reading in August 2016.

After brief discussion, the committee agreed that Policy GBGAA: Staff with AIDS (now titled "Staff with Chronic or Life-Threatening Illness") will be brought to the Regional School Committee as written in August 2016.

Discussion turned briefly to the new policy regarding disposition of surplus materials that Sean Mangano, Finance Director, has put forward for consideration. Because there were a number of questions about the policy, it was agreed that Mr. Mangano will be invited to attend the next Policy Subcommittee meeting for a full discussion.

Mr. Baptiste noted that he would like to see Policy BHC regarding School Committee communication with staff on the next Policy Subcommittee agenda. Additionally, he would like to consider Policy BEDA. It was agreed that Ms. Westmoreland will conduct a Doodle poll to find the next meeting date. Mr. Baptiste moved to adjourn at 5:51 p.m. Ms. Hazzard seconded and the motion was unanimously approved.

Respectfully Submitted,

Debbie Westmoreland

Approved 11/30/16