

MINUTES OF THE POLICY SUBCOMMITTEE

November 20, 2017

5:30 p.m.

**Superintendent's Conference Room, ARMS
170 Chestnut Street, Amherst**

IN ATTENDANCE:

Emily Marriott, Chair
Phoebe Hazzard
Debbie Westmoreland
Stephen Sullivan

Ms. Marriott called the meeting to order at 5:33 p.m. Ms. Hazzard moved to approve the minutes of October 16, 2017, Ms. Westmoreland seconded, and the motion was unanimously approved. Mr. Sullivan arrived at 5:40 p.m. after the vote had been taken. Discussion turned to Policy BEAA: Superintendentcy Union 26, specifically regarding whether the reference to apportionment of the Superintendent's salary should be moved into a separate policy. Ms. Westmoreland will make the edits discussed and bring the revised document to the Amherst School Committee meeting tomorrow night. It was agreed that any editing suggestions made by the Amherst School Committee will be incorporated into the draft that will be considered by the Pelham School Committee at their December meeting.

There was brief discussion about policies AAA: Amherst School District Legal Status, AAB: Pelham School District Legal Status, and AAC: Amherst-Pelham Regional School District Legal Status. It was decided that these will be put on hold until after the Amherst and Pelham Regionalization study is completed. Since it has been so long since these and several other policies have been reviewed, it was agreed that Ms. Westmoreland will research whether other districts have policies regarding a policy review cycle.

Discussion turned to Policy BDFA: School Committees: School Councils. Ms. Hazzard pointed out that the process for selecting parents and community members for the School Council is not well known and should probably be defined in the policy. A number of edits were suggested, which will be made by Ms. Westmoreland for the group to review at the January meeting. Ms. Westmoreland pointed out that Faye Brady, Student Services Director, has not yet had an opportunity to review Policy ACE: Nondiscrimination on the Basis of Handicap. Ms. Hazzard agreed to share the policy with SEPAC to hear their thoughts and ideas.

The next Policy Subcommittee meeting is December 18, and the agenda will include a discussion with Doreen Cunningham, Assistant Superintendent for Diversity, Equity and Human Resources, regarding policies that need updating due to issues of equity. Ms. Westmoreland moved to adjourn at 6:30 p.m. Ms. Hazzard seconded and the motion was unanimously approved.

Respectfully Submitted,
Debbie Westmoreland