

PTO Meeting Minutes
8-23-17

Present at meeting: Crystal Wolaver, Heather Edwards, Aline Gubrium, Sarah Hall, Olivia Frazier, Kristin Balboni, Matt Wolaver

New Officers

Kristin Balboni - Treasurer

Aline Gubrium - Secretary

Olivia Frazier - Fundraiser/Public Relations

Currently there is no President or Vice President

Aline will update the new officer info on the school website and blog (in blogger, see PTO binder). PTO contacts--under that are the positions.

Back-to-School Picnic August 28, 2017 at 5:30pm

Olivia is heading up the picnic, with support from PTO members

New grill is available--reminding people to bring their own plates and utensils. We'll offer salad and dressing, tomatoes, lemonade, and sheet cake

Tables set-up (in shed)

Drinks, salad, grill, cake

Sign-ups for year's events and prizes for kids to pick (in shed: PTO shed key is with Heather; Lennie in after school also has a PTO shed key)

Teacher Welcome Back

Basket of items for teachers, welcome letter, put in teacher room. Baked food (muffins).

Flowers, OJ

Welcome New Students

New PAWS t-shirts have been ordered--for new students, Pre-K and K students, and teachers. Given the first or second day of school in cubbies

Book Fair

Maia Porter has dates for the fair, set up with Scholastic. Usually the third week of September. Has this covered--we just need to mass email remind folks about this and supply a cash box with \$300 in change.

(Scholastic gives book points as a result, which librarians get so they can get about \$500 worth of books for the library)

Harvest Potluck and Ice Cream Social

Will hopefully take place Friday, September 29th--Aline send an email to Lisa to check on this. Last year had ice cream donated from Atkins. We donate the toppings.

Potluck part is parents bringing food, no sign-ups

Regular PTO Meetings

Normally we meet in the Teacher's Room in the school, with childcare provided.

Third Wednesday of every month--6:30-7:30, except September, meeting on 9/12 from 6:30-7:30. Aline send out mail chimp to announce the meeting--2 weeks ahead of time, then a reminder a few days before (with agenda in there, asking people to add items). Order pizza and take care of childcare. Aline: Send an email to Lennie to set up this childcare (or could email Jasmine, Ashley or Kelsey). We pay babysitter by check (Olivia will arrange babysitter and pay for this in September).

Next meetings: Wednesday, October 11th, 6-7pm; Wednesday, November 15th, 6-7pm; Wednesday, November 13th, 6-7pm

Secretary--type up agenda, Treasurer's report, President's report.

Budget

We have about \$11,000 in the budget. We have to cover sand, Georgia's desk (\$500), mulch, school sign.

Pizza order: Bruno's pizza--we have a coupon--1 party size cheese and 1 large adult (roasted veggie). Can also order a salad with chicken. Can pay by check and tip with the check. If no one is here, Lisa will cover the pizza.

Halloween Trunk or Treat: Confirm with Lisa Desjarlais about Sunday, October 29th, 5-7pm

Fundraisers

Could use media exposure about the way things are being covered, budgetarily, for Pelham. PTO having to cover expenses, rather than the state funding. Effect of the charter school on public school budgets.

--Genovese calendars

--Stop and Shop card. Stop and Shop flyers to announce the event. People have to resign up every year to sign up for this.

--Amazon fundraiser. Also on school blog, facebook, and school website.

--Dining out fundraiser. September do Antonio's (Amherst and Belchertown). Call the business to set this up. Olivia will contact Antonio's to set up for September. Some places will provide a

flyer. Spread the word, "we'll see you there at the fundraiser!" Texas Roadhouse in November. Quarter's--fundraiser--PTO covers a babysitter, individuals pay \$5, parents go out together. Wildwood would be another one to check out.

--Box tops--collecting and bundling box tops into 50 per bundle.

--Florence Savings Bank fundraiser (ends by December 31st). Can start ASAP. Have to get a minimum of 50 votes to get money from the bank. Could do a raffle with a gift certificate (Texas Roadhouse worked really well, gave a free certificate) to ask people to fill in the Florence Savings Bank form.

Room Reps

Need to get room reps. **Aline: Send out an email to get room reps for the grades.**

Olivia will do 1st grade

Sarah will do 3rd grade

Matt will do 5th grade

--Pelham PTO Forms are available on the Pelham Gmail Account, Google Drive--

Public relations, messaging about small public school and funding--PTO also has that drive in promoting an intimate, supportive atmosphere. Putting us on the map, keeping people here, bringing people in. Highlighting some of the events--family fun night, Halloween trunk or treat. Matt is happy to work with Olivia on this.

Ask Cara Castenson to come to a PTO meeting to brainstorm how to address the defunding of Pelham Elementary. Solomon is our representative, open to making drastic changes.

September Meeting Agenda

Talk with Lisa about budgetary needs. Olivia noted that we could apply for a grant for small schools through foundations. The PTO is not considered a 501.C3 non profit, so we can apply for these grants.