

## Minutes for April 12, 2013

### SGC Meeting

Present: Nick Yaffe, Kerry Crosby, Sarah Marshall, Laura Quilter, Meg Rosa

1. **Wildwood School Vision:** Nick introduced the final draft of the Wildwood School Vision document which the teachers and administrators in the school have been working to develop. This vision statement will help guide the school improvement plan as well as daily decision-making in the school. (See attached)
  - As part of defining this vision, Wildwood chose to adopt the district mission statement as the school's mission statement as well:

The mission of our schools is to provide all students with a high quality of education that enables them to be contributing members of multiethnic, multicultural, pluralistic society. We seek to create an environment that achieves equity for all students and ensures that each student is a successful learner, is fully respected, and learns to respect others.
  - This mission statement is partly realized through a Theory of Action. In this case, the focus for this action is the Teacher Evaluation Process. As part of this focus, the district is moving from formal, announced observation to more informal, unannounced observations. It also includes a rating system and everyone being evaluated all of the time (at least three times in one year). As part of this process, administrators will also be looking at parent and community engagement, collaboration, formative assessment, etc. Principals are being trained in how to provide standards-based feedback to teachers about their collaborative practices and instructional performance. One of the goals of this evaluation system is for the principal to be able to see best practices across classrooms and share these best practices within the school. Last year and this year, the school has been focused on the following question: *Are we communicating instructional goals clearly to students and then, how is their understanding of those goals assessed?*
  - The shared vision for the school should all fit into the Mission statement and the theory of action as it relates to teacher evaluation.
  - The School Improvement Plan communicates the goals that we would need to accomplish in order to make the school's vision a reality.
  - Creating the vision: The school used consensus protocols to come to the common vision. The vision, a shared understanding to which everyone in the school has committed, guides decision-making, norming, etc. The question we are now focusing on is: *What do we need to commit to in order to make this vision come true?*
  - Kerry and Sarah asked how enrichment in addition to intervention is being addressed as part of the vision. Nick explained that he sees this as built into the need for high expectations for learning found under the section titled *Teaching and Learning* in the vision document. This can be further elaborated on in the school improvement plan.
  - Nick is going to check on the schedule for revision and rewrite of our School Improvement Plan.

2. **Robocalls:**

We had some discussion around the purpose for Robocalls: Is it for emergencies or for announcements? Nick will explore using the phone only for emergencies and using other forms of communication—texting and emails --for event announcements.

A suggestion was made to have a calendar for school events all in one place. The district website is being revised and will hopefully address this issue.

3. **Math and Literacy Night:**

May 3 --next meeting

June 7--last meeting for the school year.